McCALL NEIGHBORHOOD CENTER

# CALL FOR *Artists*

## ARTIST EXHIBITION APPLICATION

*Share Your Creativity.*
*Inspire the Community.*

*Building Community Through Art.*

A vibrant gallery. A rich heritage.

*A place for your art.*


3231 East Wyoming Avenue
El Paso, Texas 79903

(915) 566-2407

mccallcenter.org

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*If you are selected as a Featured Artist, you will separately receive the Featured Artist Agreement Packet, which includes the Exhibition Agreement and all remaining forms.*

## 1. Welcome Letter

Dear Artist,

Thank you for your interest in the McCall Neighborhood Center Featured Artist Program. For decades, the Center has served as a gathering place where history, culture, education, and community come together in El Paso, and this program exists to bring that same spirit to the visual arts by giving one local artist at a time a dedicated space to be seen.

This packet explains how the program works and includes the Initial Qualification Form. Please read each section carefully, complete the form, and submit it by the deadline for the cycle you are applying to.

Applications are reviewed by the Artist Selection Committee, chaired by Ms. Pat White. Questions about the program can be directed to her at the contact information below.

We look forward to reviewing your work.

Sincerely,
The McCall Neighborhood Center Board of Directors

**Program Chairperson**
**Ms. Pat White, Artist Selection Committee Chairperson**
**Email:** patwhite237@yahoo.com

## 2. Featured Artist Program Overview

The Featured Artist Program showcases one local artist at a time in the McCall Neighborhood Center gallery. Rather than a rotating group show, each cycle is dedicated entirely to a single artist's work, giving that artist full visibility with the community during their exhibition period.

**Exhibition Cycles**
A new featured artist is selected approximately every three (3) months. If a new artist has not been identified by the end of a cycle, the current featured artist's exhibition will be extended until a successor is chosen.

| Cycle | Exhibition Dates | Application Deadline |
|---|---|---|
| Fall Cycle | August – October | July 20 |
| Winter Cycle | November – January | October 19 |
| Future Cycles | To follow at approximately three-month intervals | Announced by the Committee |

**How Artists Are Selected**
Interested artists apply using the Initial Qualification Form in Section 4 and submit all required information by the deadline for the cycle they wish to be considered for. Applications are reviewed by the Artist Selection Committee, chaired by Ms. Pat White.

The Committee selects one featured artist per cycle. The selected artist will be notified directly by the Committee and will receive the Featured Artist Agreement Packet, which must be completed and signed before artwork is delivered to the Center.

**Community Announcement**
Once an artist is confirmed, the Center will announce the selection to the community and feature the artist's work through the Center's publicity channels, including its website and social media, subject to the terms of the Photography & Publicity Release included in the Featured Artist Agreement Packet.

## 3. Artist Exhibition Guidelines

**Purpose of the Gallery**
The McCall Neighborhood Center gallery exists to give one local artist at a time a respected, high-traffic venue to display original work, and to enrich the community meetings, educational programs, and cultural events that take place at the Center throughout the year.

**Who May Apply**
Artists must be at least 18 years of age, or have a parent or guardian co-sign the Exhibition Agreement on their behalf. Artists must own the rights to all submitted artwork and must not be currently exhibiting the same body of work at another El Paso venue without prior disclosure to the Committee.

**Eligible Artwork**
The Center accepts any artwork that can be safely mounted and displayed on a wall, including photography. All submitted work must be entirely original to the applying artist; the Initial Qualification Form requires artists to identify the medium of the work and to disclose whether artificial intelligence was used in any part of its creation.

**Prohibited Artwork**
The Committee will not accept artwork that cannot be safely wall-mounted, that is not fully dry or cured, that contains hazardous or flammable materials, that depicts weapons in a manner inconsistent with the Center's mission, or that contains content the Committee reasonably determines to be offensive, obscene, or unlawful. Final approval of all submitted work rests with the Committee.

**Consequences of Misrepresentation**
Transparency about the origin of the artwork is a condition of participation in this program. If the Committee determines that an artist misrepresented the originality of a piece, including submitting work substantially created by someone else and presenting it as their own, or failed to accurately disclose the use of generative AI as required on the Initial Qualification Form, the artwork will be removed from the gallery immediately, the artist's Featured Artist designation will be revoked, any related public announcements or features will be taken down, and the artist will be disqualified from future exhibition cycles for a period set by the Committee. Full terms appear in the Exhibition Agreement.

**Exhibit Duration**
Each featured artist's work is displayed for approximately three (3) months, matching the exhibition cycle described in Section 2. The number and size of pieces displayed will be coordinated directly with the Committee based on the artwork submitted and the space available.

**Hanging and Installation Requirements**
All artwork must arrive ready to hang, with secure, professional-grade hanging hardware appropriate for its weight already installed; the Center does not provide framing, matting, or hanging hardware. Installation and removal take place on dates scheduled by the Building Manager, and the artist is responsible for delivering and retrieving their own work unless other arrangements are made in advance.

**Sales**
The Center does not offer artwork for sale and does not facilitate sales inquiries on the artist's behalf. If an artist independently arranges the sale of a displayed piece, the piece must remain on display at the Center for the full remainder of the exhibition term; the buyer may arrange pickup only after the featured artist's cycle has ended.

**Insurance**
Artists are strongly encouraged to maintain insurance covering the full replacement value of their artwork while it is on display at the Center. The Center exercises reasonable care in handling and displaying all work, but is not an insurer of the artwork; full terms appear in the Exhibition Agreement.

**Publicity**
By participating in the Featured Artist Program, artists grant permission for their name, artwork images, and biography to be used in Center publicity, including social media, the Center's website, and printed materials, unless the artist opts out in writing on the Photography & Publicity Release.

**Removal of Artwork**
Artwork remaining beyond fourteen (14) calendar days after the scheduled removal date, without prior arrangement with the Building Manager, will be considered abandoned and may be handled at the Center's discretion, including donation or disposal.

## 4. Initial Qualification Form

*Please complete this form to be considered for an upcoming Featured Artist cycle. Submit by the application deadline for the cycle you are applying to (see Section 2).*

**Contact Information**
**Full Name:** _____

**Mailing Address - City / State / ZIP: -**_____

_____

**Phone:** _____

**Email:** _____

**Website / Social Media: (correct links to each)**
**Facebook:** _____ **IG:**_____

**TikTok:**_____ **Other:** _____

**Website:**_____

**2. Wall-Display Readiness**
Can this artwork be safely mounted and displayed on a wall?
☐ Yes
☐ No
*Unframed paper or un-stretched canvas without a hanging mechanism will not qualify.*

What is the pre-installed hanging mechanism on the back?
- ☐ Hanging Wire
- ☐ D-Rings
- ☐ French Cleat
- ☐ Sawtooth Hangers
- ☐ Other (please specify): _____

**Dimensions (Height x Width x Depth, in inches)**_____

**Approximate Weight (lbs):** _____

**3. Medium & AI Disclosure**
**Medium of the Artwork (e.g., oil on canvas, photography, digital print):** _____
Was artificial intelligence (AI) generative software used in the creation of this piece?
- ☐ No AI: the piece is entirely human-made.
- ☐ Assisted AI: AI was used only for brainstorming, concepts, or reference; no AI-generated pixels or elements appear in the final work.
- ☐ Generative AI: AI-generated elements or images are directly incorporated into the final artwork.

*If Generative AI was used, list the tools used and briefly explain your prompt or creative process:*

**Certification**

I certify that I personally created this artwork, that it is not copied from or substantially similar to another artist's work presented as my own, that I own the rights to all artwork described in this application, and that the information provided, including the AI disclosure above, is accurate and complete to the best of my knowledge. I understand that misrepresentation of originality or AI use may result in removal from the exhibition and disqualification from future McCall Neighborhood Center programs.

**Signature:** _____

**Date:** _____

**Submit This Application To**
**Ms. Pat White, Artist Selection Committee Chairperson**
**Email:** patwhite237@yahoo.com